

# **NAGPUR MUNICIPAL CORPORATION, NAGPUR.**



**Expression of Interest (Eoi)**

**Garden & Tree Authority Department**

## **NAGPUR MUNICIPAL CORPORATION**

### **DETAILED BID NOTICE FOR EXPRESSION OF INTEREST (Eol)**

The Hon'ble Commissioner Nagpur Municipal Corporation, Invites Expression of Interest (Eol) from the Architect. For Land Scaping, Horticulture Work, Sculpture, Electrical Works and Other Beautification Work Under City Beautification.

Offers are invited for the above-mentioned work. Last date of submission of the duly filled Bid form is 06/11/2023 up to 03.00 pm. The hard & softcopy of the Eol Document, entire supportive document along with payment receipt of Rs. 1000/- of Eol purchase fee should be submitted in the office of Garden Superintendent on or Before the Date & Time selected above.

**Name of Work:** - Expression of Interest (Eol) to Empanel Experience Agencies to Assist NMC in Preparation of DPR, offer Consultancy Management of several work related to Development of Theme Based Gardens, Landscaping, Designing of Green Spaces and Vertical Gardens, Beautification Work including Sculpture, fountain, mural, Electrification of Garden Work/Landscape and Beautification Site etc. in Nagpur city.

#### **Scope of Work:**

The Scope of work covers the activities related to City Beautification works being undertaken by NMC.

#### **(A) Pretender Activity –**

1. Conducting comprehensive survey and preparation of feasibility report/inception report.
2. Preparation of detailed Landscape plan detailed drawings as per Tender
3. Preparation of detailed estimate / BOQ and tender P.T. documents for reviews and approval of NMC.
4. Market Survey For the item not in CSR/SOR & Certification of their rates.

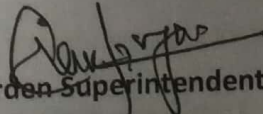
#### **(B) Post Tender Activities –**

1. Assistance with obtaining necessary approvals and NOC for the execution of the project.
2. Complete Oversight during execution of work including site visits and assisting NMC with Stage-wise inspection.
3. Certification of the quality of works & certification of quantity of work executed by the contract under the respective work.
4. Preparation & submission revised estimates if necessitated due to site condition & variation in scope.
5. Any other inputs required for successful implementation of Beautification project in City.

Nagpur is a Leading City of Central India & second Capital of Maharashtra state its green landscape, aesthetic victory coupled with latest architectural addition, give a unique mixture of modern and ancient outlook to the city. Keeping in mind above, Nagpur Municipal Corporation intends to empanel interested agencies to assist the Garden Department in landscaping, designing of green spaces, horticulture works, sculpture & murals, illumination works in order to add to the beauty of the city, keeping the citizens interest paramount.

**1. Description of Work :-** Landscaping, Horticulture Work, Sculpture Electrical Works and Other Beautification Work at Various Places Under City Beautification in Nagpur City.

|   |                                           |                                                                                                                                                                                                                                                    |
|---|-------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1 | <b>Issue of Blank Eol Form</b>            | Pertinent information, for above said project blank EOI form would be available in the office of Garden Superintendent, Nagpur Municipal Corporation, Nagpur during working hours on all working days from 26/10/2023 to 06/11/2023 up to 03.00pm. |
| 2 | <b>Cost of Blank Eol Form</b>             | Rs. 1000 to be paid in the office of Garden Superintendent, NMC, Nagpur. To be paid at the time of purchase of Eol.                                                                                                                                |
| 3 | <b>Earnest Money Deposits (EMD)</b>       | Rs Nil                                                                                                                                                                                                                                             |
| 4 | <b>Security Deposit</b>                   | Rs. Nil                                                                                                                                                                                                                                            |
| 5 | <b>Last Date &amp; Time of Submission</b> | Last date For Submitting the duly filled form is 06/11/2023 up to 04:00 pm.                                                                                                                                                                        |
| 6 | <b>Right reserved to reject</b>           | Right is reserved to reject any or all Bids without assigning any reason there off.                                                                                                                                                                |
| 7 | <b>Method of Submission</b>               | Sealed bid shall be submitted in office of Garden Superintendent, NMC Nagpur.                                                                                                                                                                      |
| 8 | <b>Conditional Bids</b>                   | will not be accepted                                                                                                                                                                                                                               |
| 9 | <b>Language of Bid</b>                    | English                                                                                                                                                                                                                                            |

  
Garden Superintendent  
NMC, Nagpur.

  
DyMC (Garden)  
NMC, Nagpur.

## 2.0 General Information to Bidder

### 2.1 Qualification Criteria

The bidders should satisfy the following minimum eligibility criteria and only those who satisfy these criteria should submit the Bids with necessary supporting documents:

#### 2.1.1 Technical Qualification Criteria:

- a) The bidder should be the registered Architect/ Architect Firm with "Council of Architect".
- b) The applicant should have a minimum experience of 5 years in consultancy work of Horticulture work/Landscape plantation, Sculpture, Civil work for Landscape work.
- c) The applicant can be an individual/ firm under applicable law Applicant should have worked on similar type of work projects for architectural building as well as prominent Heritage structure/monuments / Tourist places garden in India with Govt. / Semi Govt./ private sector. The applicant must not have been blacklisted/ terminated by any of its clients including Central/State/UT Government Departments/Ministries/PSUs in private sectors in India and abroad as on the date of advertisement.
- d) The applicants should in last 5 (five) years have neither failed to perform any contracts, as evidenced by imposition of a penalty by an arbitral or judicial authority pronouncement of arbitration award against the bidder, as the case may be nor have had any contract terminated any public entity for breach by such applicants.
- e) The Architect must have adequate number of well qualified experienced personnel a minimum of 1 Nos senior project manager (more than 5 years'experience) having qualification of BE.

### 2.2 Tendering Procedure: -

Blank bid form can be collected from office of the Garden Superintendent, NMC, and other pertinent information, for above said project on all working days from the date mentioned in tender notice. Cost of Blank bid Form Rs.1000/- to be paid offline at the time of purchase of tender

### 2.3 Manner of Submission and Its Accompaniments: -

The bids shall be submitted their bids in duly sealed envelope in the office of Garden Superintendent, NMC, Nagpur at 6<sup>th</sup> floor, Garden Department, new administrative building, civil lines, Nagpur along with scan copy of payment receipt of tender purchase amount.

#### 2.3.1 TECHNICAL DETAILS

1. Complete name of firm, date of establishment and type of organization whether individual, proprietorship, partnership, private limited company, limited company etc. with appropriate registration
2. Details portfolio of similar work done during last 5 financial years
3. Work done certificate from the appropriate authorities during last 5 years.
4. Audited statement of CA of last 3 years. Affidavite about Non-Blacklisted Status on Rs. 100 Stamp Paper.
5. Self-Declaration with sing of Contractor on plain paper regarding completeness, correctness and truthfulness of documents submitted.
6. Scanned from original list of works completed and in hand and works tendered along with supporting certificates.
7. Self-declaration with sing on plain paper regarding work allotted, completed /incomplete works from the beginning of Registration.

8. The tenderer shall have to Submitted all the documents required for qualification as per qualification criteria mentioned for this work.
9. As per Govt. of Maharashtra Resolution dated 27.11.2018, it has been made mandatory that the contractor shall submit an affidavit on stamp paper of Rs. 500, stating that the documents submitted by him along with the tender, are true, genuine and correct. This affidavit shall be part & parcel of tender document.

**Note:**Even though the contractors meet the above qualifying criteria, they are subjected to be disqualified if they have made misleading or false representation in the forms statement and attachments submitted as proof of the qualification requirements and / or record of post-performance such as abandoning the works, not properly completing the contract, inordinate delays in completion, litigation history or financial failures etc.

### 3.0 CRITERIA FOR EVALUATION

#### 3.1 Evaluation of Technical Proposals

In the first stage, the Technical Proposal will be evaluated on the basis of 2.3.1.

#### 3.2 List will be Drawn & displayed

The Applicants meeting the requirement shall be pre-qualified and short-listed for financial evaluation in the second stage. However, if the number of such pre- qualified Applicants is less than 3 (three), the Authority may, in its sole discretion, pre-qualify the Applicant(s).

### 4. Payment schedule:

Consultant Fee shall be as per state urban development department policy notification published on dt. 04.06.2018.

Fees Structure are against project cost

| Sr.no | Particular                                                                                                                  | Structure of fees against project cost (in percentage) |
|-------|-----------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------|
| 1     | Preparation of DPR (Drawings, Designs with Proper Survey & Instruction planning of development) and administrative approval | 0.50%<br>For DPR 0.33% +<br>After A.S. 0.17%           |
| 2     | Release after the pre- tender activities up to selection of agency or contractor for this project and work order issue.     | 0.16%                                                  |
| 3     | Release after 25% project work completed related to supervision & execution of work etc. post tender activities             | 0.27%                                                  |
| 4     | Release after the 50% project work completed related to supervision & execution of work etc. post tender activities         | 0.27%                                                  |
| 5     | Release after the 75% project work completed related to supervision & execution of work etc. post tender activities         | 0.40%                                                  |
| 6     | Post tender activities Release after completion of project 100%.<br>Work done                                               | 0.40%                                                  |
|       | Total                                                                                                                       | 2.00%                                                  |

## 5. Taxes and Duties

The Empaneled firms shall be entirely responsible for all taxes (Except GST), stamp duties, license fees, and other such levies imposed within/outside India.

## 6. Termination due to Default

The Authority shall have the right to terminate this contract subject to the non-performance of agency & non advance to time.

### 1) Agreement:

Agreement for this work is done separately After Acceptance of tender.

**The said document is only an empanelment process and is in no way guarantee that work will be allotted to your agency. Whenever any work in the nature as describe under "Description of work" is to be undertaken by NMC, all empaneled agencies shall be invited and expected to submit design and quotes for consultancy decision of authority shall be final in all regards.**

**LETTER OF SUBMISSION**  
(To be printed on Company's Letter Head)

To,  
Garden Superintendent,  
N.M. C. Nagpur.

Subject: Expression of Interest (Eoi) to Empanel Experience Agencies to Assist NMC in Preparation of DPR, offer Consultancy Management of several work related to Development of Theme Based Gardens, Landscaping, Designing of Green Spaces and Vertical Gardens, Beautification Work including Sculpture, fountain, mural, Electrification of Garden Work/Landscape and Beautification Site etc. in Nagpur city.

Sir,

I, the undersigned, wish to participate for the referenced work and declare the following:

- I. With reference to your Bid Document, I/We, having examined the Document and understood its contents, hereby submit my/our submission for the aforesaid Project I/We hereby declared that our Application is Unconditional and qualified
- II. I have paid the Bid Document Cost of Rs.1000/- wide payment receipt no. \_\_\_\_\_ dated \_\_\_\_\_ submitted with the hard copy of the Bid documents
- III. I certify that all statements made and information supplied in enclosed here in with is true and correct.
- IV. I certify that we have submitted all information and details necessary for this bid document and have no further pertinent information to submit.
- V. We certify that we have neither failed to perform on any contract, as evidenced by imposition of a penalty or a judicial pronouncement or arbitration award, nor been expelled from any project or contract nor have had any contract terminated for breach on our part.
- VI. We hereby state that we have read and understood the terms and conditions of the bid Documents and agree to abide by them. We further agree to undertake the said project / work to the satisfaction of the Commissioner NMC, Nagpur and as per the terms and conditions of the bid documents.
- VII. I declare that I/we do not have any conflict of interest in accordance with the Bid document."
- VIII. I further certifies that no investigation by a regulatory authority is pending either against us or against our employees or any of our directors.
- IX. I/ hereby declare that this Bid is made in the full understanding that the Commissioner NMC, Nagpur hreserves the right to reject or accept any or all Bids, cancel the Bidding process without any obligation to inform the Bidder about the grounds of same.
- X. The undersigned declare that the statements made and the information provided in the duly completed Documents are complete, true, and correct in every detail. We also understand that in the event of any information furnished by us being found later on to be incorrect or

any material information having been suppressed, any Bid submitted by us on that basis of may not be considered.

- XI. It is hereby declared that I am ready to carry out to work as per the scope of work mentioned in Bid document, including all taxes except GST.

**Name & Designation of the Owner/ Authorized Signatory**  
**Name of Company**