



NAGPUR MUNICIPAL CORPORATION

OFFICE OF THE HEALTH OFFICER (S)

Mahanagarpalika Marg, Civil Lines, Nagpur - 440 001 [M.S.] India

NMC/HO(S)/ / /

Date: _ / _ / _

Subject: - Quotation for Pre tender activity Consultancy Services.

Name of Work:- "Appointment of Agency / Firm / Consultant for Establishing and Running of Project Management Unit (PMU) support for Swachh Survekshan 2020 in Nagpur city, Maharashtra state on QCBS method."

Sealed quotations in the prescribed form are invited by Health Officer (S) for the above said works are invited from the Empanelled Agency/Consultant of NMC or Open Market for the above subject matter as per the Hon'ble Municipal Commissioner order date 23/05/19 Duly quoted offers to be submitted in the office of the Health Department (S), N.M.C. , Civil lines, Nagpur on or before 29/05/19 upto 3.00 p.m by the interested Agencies/Consultants.

The details of scope of work, other terms & conditions for the above said work shall be as per quotation format attached as Annexure-A.

Schedules of date

1	Sale of Bid Documents	24/05/2019 To 28/05/2019 (upto 5.00 p.m.)
2	Last date of submission of duly filled Quotation form in prescribed format.	28/05/2019 (Up to 5.00 P.M.)
3	Opening of Quotation	29/05/2019 at 4.00 P.M. or Any other suitable date fixed by NMC, Health Department.
4	Cost of Blank Tender Form	Rs. 500/- (Rs. Five Hundred only)

Health Officer (S)
Health Department
Nagpur Municipal Corporation,
Nagpur

Enclosure:- Annexure-A (Quotation)



NAGPUR MUNICIPAL CORPORATION

OFFICE OF THE HEALTH OFFICER (S)

Mahanagarpalika Marg, Civil Lines, Nagpur – 440 001 [M.S.] India

Quotation (Annexure-A)

NMC/HO(S)/ / /

Date: __ / __ / __

To,
M/s. _____

Subject: -

Name of Work:-

Quotation for Pre tender activity Consultancy Services.

“Appointment of Agency / Firm / Consultant for Establishing and Running of Project Management Unit (PMU) support for Swachh Survekshan 2020 in Nagpur city, Maharashtra state on QCBS method.”

Sealed quotations in the prescribed form for the above said works are invited from the Empanelled Agency/Consultant and Open market for the above subject matter. Duly quoted offers to be submitted in the office of the Health Department (S), N.M.C. , Civil lines, Nagpur on or before 29/05/2019 upto 3.00 p.m. to carryout following activity.

Sr. No.	Particulars	Quantity	Amount
	- Preparation of Tender notice in consultation with department. - Preparation of Tender documents to be issued for listing the bidder. - Submission of draft copy of bid document for review, comments & approval. - Based on comments/Suggestions submission of final copy for publishing on the website. Note: - Two copy each of draft & final hard copy of bid document along with one soft copy of each to be submitted. - Assists NMC in pre-bid meeting. - Clarification to bidders: - The quarries from	JOB WORK	

	prospective Agency / bidders submitted during pre-bid shall be clarified by the consultant (if required). • Evaluation of bid documents & submission of evaluation report. • Assist in preparation of Letter of Intent/ Work Order to be issued to the successful bidder.		
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(Amount In Words: - _____)

Note:-

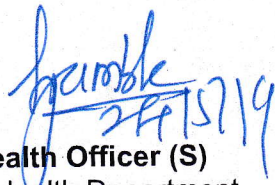
18% Goods and Service Tax (GST) shall be paid extra over and above the consultancy Charges and as per the Statutory Rules made applicable by Government from time to time.

Payment terms:-

- 1) 50% on submission of final bid document before publishing the bid document on the website.
- 2) Balance 50% on short listing of successful bidder.

Validity of Offer: - 120 days from the date of submission of quotation.

Agency/Consultant


Health Officer (S)
 Health Department
 Nagpur Municipal Corporation,
 Nagpur